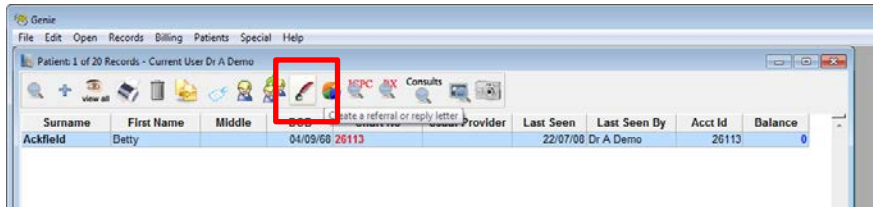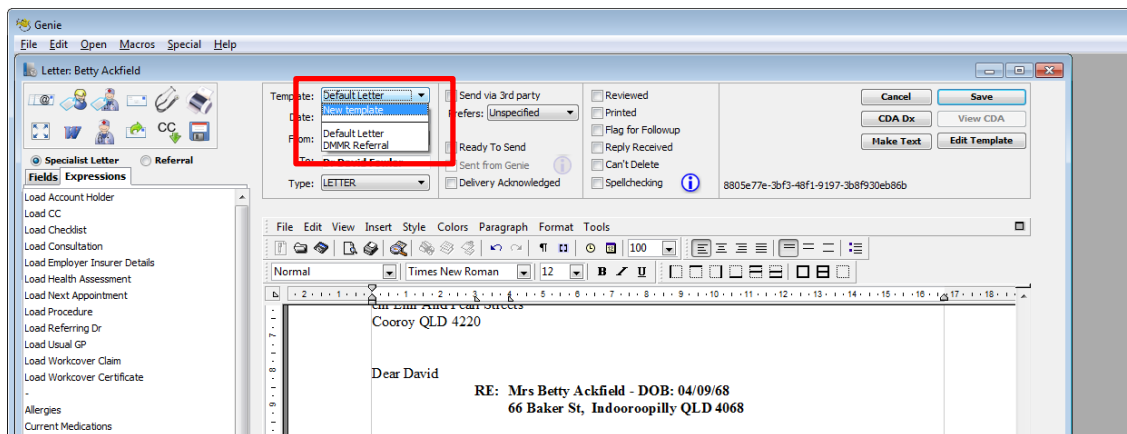# Importing Referral template into Genie

Download the Referral form from: www.mrinow.com.au/forms
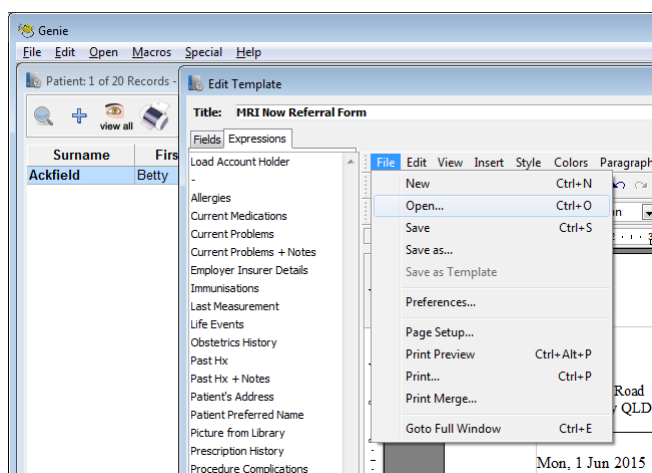
1. Open Genie and Select a Patient (Can be a dummy patient). Select the Letter Button
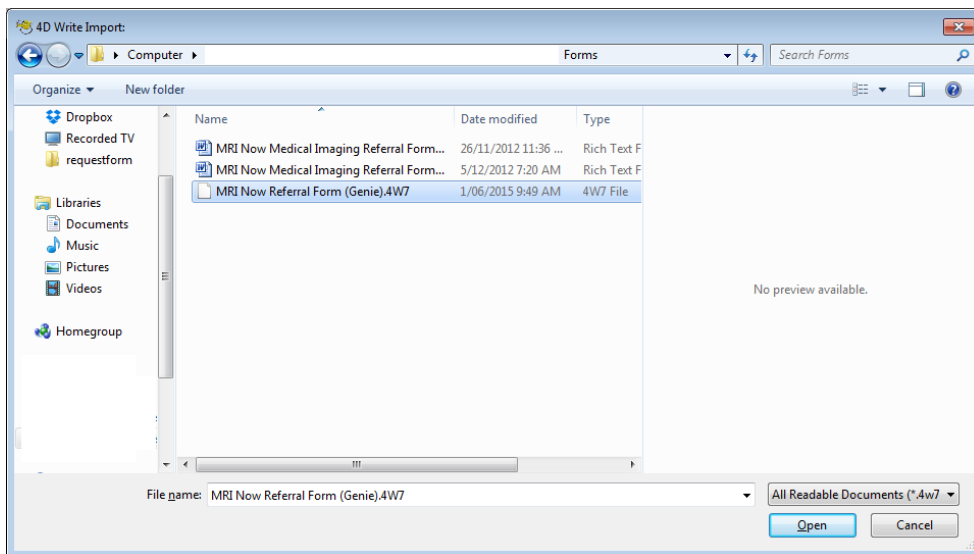

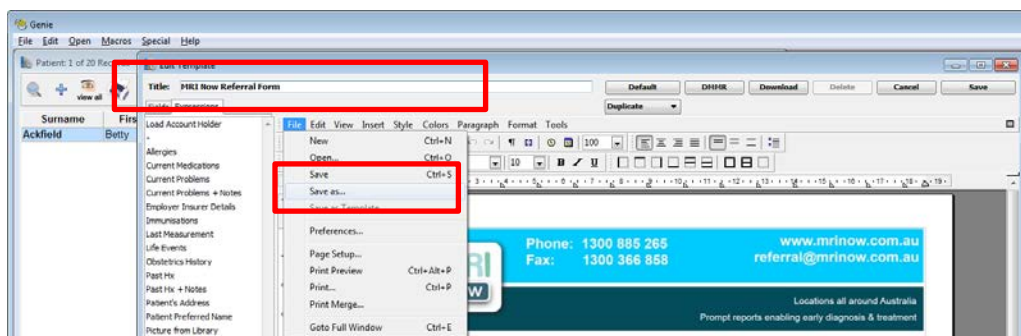2. Under the Template Drop down box select **"New Template"**

3. Select File then Open within the Letter Writer

4. Select the Downloaded Template File and press open

5. Give the Document a title of **MRI Now Referral Form** then press File > Save

If Genie asks you to save the image please save image as MRI Logo.

The MRI Now referral form will now be displayed in the Template drop down list.